

LOCUST VALLEY LIBRARY COMPUTER AND INTERNET USE POLICY

Purpose

In its mission to connect the community to resources that inspire, inform and empower, the Locust Valley Library extends access to information and media through public access computers, Internet access, wireless access points, and printing.

The Library guarantees freedom of access to the broadest spectrum of ideas as espoused in the First Amendment of the Constitution of the United States of America, the American Library Association's Library Bill of Rights, and The Electronic Bill of Rights.

The following guidelines will allow us to provide computer and Internet access in an equitable and efficient manner.

Terms of Use

1. Computers are available on a first-come, first-served basis.
2. Computers sessions have time limits, as posted.
3. The Library cannot guarantee the privacy of data or computer usage.
4. The Library cannot guarantee the safety of any files copied from library computers.
5. The Library cannot guarantee the accuracy of information on the Internet.
6. The Library does not filter content on public access computers, including in the Children's Room and Teen Room. As with any library resource, parents and guardians are responsible for supervising their children's use of the Internet. Any restriction of a minor child's access is the responsibility of the parent/guardian, not the library staff.
7. All library computers will be turned off fifteen minutes before closing.
8. Library staff may offer help in the use of computers, offer suggestions and answer questions, but they cannot provide in-depth training.
9. No more than two persons may use a computer station at one time.
10. Patrons assume responsibility for their personal devices.
11. Patrons accept financial responsibility for any damage they cause to library property.
12. Patrons agree to pay the printing fee as posted.
13. To avoid potential damage to printers, patrons may not use their own paper.
14. Library printers are not designed for high-volume printing so the Library reserves the right to limit the number of sheets printed.

15. Library patrons are expected to act in a responsible and ethical manner consistent with all policies of the library. In accordance with federal and state laws and regulations, patrons are not permitted to use library computers or devices or access the Internet in the library for any illegal or criminal purpose, including, but not limited to:

- a. Unauthorized or illegal copying of copyright-protected material
- b. Displaying material of an offensive sexual nature, or other content as defined in New York State Penal Law Section 235
- c. Hacking and similar activities
- d. Violating the computer or network security system
- e. Unauthorized use of computer accounts, access codes or network identification numbers
- f. Violating software license agreements
- g. Harassment or stalking

16. Library staff may terminate a computer session at any time at their discretion.

Requirements for Use

1. Users must have a current library card or present other identification to use the computers.
Computer and Internet Use Policy Approved September 12, 2019
2. Public access computers in the Children's Room are to be used only by children or adults who are accompanying a child.
3. Public access computers in the Teen Room are for ages 13-17 use only.

The Library reserves the right to take appropriate action to ensure compliance with this policy.
Computer / Internet Use Policy approved by the Board of Trustees – July 21, 1997.

Revised by the Board of Trustees – June 26, 2000.

Revised by the Board of Trustees – September 23, 2002.

Revised by the Board of Trustees – June 18, 2008.

Policy on Public Use of the Internet approved by the Board of Trustees on October 21, 2009.

Policies merged and revised by the Board of Trustees on September 12, 2019 Revised by the
Board of Trustees – December 18, 2023